



Artistic Coordinator Temwa / ABC / Vanguard Art for Africa Auction 2021

Role: Artistic Coordinator – Free-lance

Location: Working from home / Temwa Office Kambe House, Portland Sq

Closing Date: 30th April

Start Date: May 2021

Duration of work: 2 days per week

Remuneration: 15% net profit of auction collection

About Temwa

Temwa is an organisation that has been working in Northern Malawi for over 17 years, our work covers sustainable agriculture & forestry, health & education programmes.

We are Bristol based charity committed to empowering remote African communities to end poverty, and transform their lives. Our goal at Temwa is to harness the power of bringing communities together. We partner with communities in Malawi, empowering local people to transform their own futures. Temwa enables community members in one of the worlds poorest countries to improve their health through water and sanitation projects, as well as improving their food security, nutrition and livelihoods through sustainable agricultural & forestry projects. We inspire local communities in the UK to help bring about this change. For more information on Temwa, please go to temwa.org/ or watch the short film celebrating our 15th anniversary here vimeo.com/387941380

About ABC

Aid Box Community provides support, supplies and sanctuary to refugees and asylum seekers in Bristol. Our Welcome Hub is a safe space where people can come to be part of our community, for a chat and a cuppa, signposting to our partner services or just to escape isolation and build friendships. We also have a Free Shop where we provide a choice of free, quality items donated by the public - from clothing, toiletries household toys, to electrical items. We run a Connections program connecting people for friendship and run a Women's activity Group.

Art for Africa

Since 2003 Temwa has been running art events & auctions in Bristol & London to raise funds, the first art event was held at The Tobacco Factory and included artists such as Mr Jago, Paris, Xenz & FLX. Since then Temwa's legendary Art for Africa auction became an annual event, held in a variety of venues, including The Houses of Parliament, in partnership with Smile Britannia.

Vanguard

vanguardstreetart.com/ is an exhibition due to be held at the M-Shed, Bristol. This exhibition explores the creative history of Bristol's pioneering and underground art scene. Temwa's Art for Africa events will

be mentioned in the exhibition, the Directors at Vanguard have approved Temwa & ABC to run an auction linked to Vanguard at the close of their exhibition at the end of October 2021.

Artistic Coordinator – Could this be the position for you?

Temwa is looking for a creative, experienced Artistic Coordinator, who will work on a free-lance contract, and who can take responsibility for coordinating the 2021 Art for Africa catalogue, the promotion of the catalogue, and the art auction. As mentioned the auction is due to be held at the close of M-Shed exhibition at the end of October 2021, the venue is TBC.

Duties & Responsibilities

Duties for the Artistic Coordinator would include;

- Liaising with artists, informing them of requirements and deadlines. Temwa has a database of artists that can be contacted, along with individuals willing to help reach higher-profile artists. You may also have connections to artists that you would like to utilise. Vanguard will also reach out to the artists producing work for their exhibition.
- Collecting information for the catalogue, including all the artwork to be submitted.
- Arranging photographs of artwork (Temwa has photographers who can support with this)
- Arranging collection and delivery of artwork to the Temwa storage unit and then onto exhibition/auction space for viewing (Temwa has a driver who can help with this)
- Coordinating the information required for the catalogue (the Temwa & ABC teams can help with this)
- Liaising with the Temwa fundraising team, other supportive organisations and individuals who will help with the promotion of the collection.
- Coordinating with the auctioneer and online auction house in preparation for the event.
- Providing the online auction house with full catalogue details.
- Coordinating the auction, with support for the Temwa & ABC teams.
- Following up with all successful buyers after the auction, confirming payment, arranging postage/collection (Temwa Finance Manager can help with the financial side of this work)
- Following up with the artists to arrange payment of sale, or return of artwork, and work with the Temwa & ABC fundraising teams to send a suitable thank you for their support.

Historically Art for Africa auctions in Bristol have raised on average between £10K to £25K. The Smile Britannia Auctions at the Houses of Parliament raised £40K to £100K. We envisage that with artists being able to take a % of the sale, they would provide higher quality & higher value artwork (historically artists have donated artwork completely for free, Temwa has always been very grateful for artwork donated). This, alongside the added profile of being linked to Vanguard 2021, leads us to believe we should generate a minimum of £20-30K, most likely much more.

Artists who are likely to contribute to the 2021 catalogue



We are confident that we will be able to obtain original artwork from a number of high profile artists who have been regular contributors, and very supportive of Temwa's Art for Africa auctions in the past, specific artists involved can be discussed at the interview. Vanguard will be reaching out to artists linked to the exhibition to see if they would be interested in donating work to our charity auction.

Person Specification

Essential

- A very strong performance ethic, deadline oriented, driven and motivated towards the achievement of targets
- Meticulous attention to detail
- Proven ability to develop relationships with people from a wide variety of backgrounds
- Experience of working with and understanding the Bristol arts scene
- Experience of fundraising in either a formal or informal setting
- Strong IT skills, including Excel
- Excellent written and verbal communication skills
- Ability to follow and design new administrative systems

Desirable

- Experience of working or volunteering with NGOs or charities
- Experience of volunteering or managing volunteers in a charity

Financial remuneration

The net profit (after full auction expenses have been deducted) will be split in the following way;

- Charities - 65% of net profit
- The artists - 20% of net profit of their piece of artwork
- Artistic Coordinator - 15% of net profit (there will be a maximum amount that the artistic coordinator can generate, if the auction is extremely successful it's important that this is in place, the maximum amount is TBC)

Temwa would plan for the bulk of the Artistic Coordinator payment to be made after the auction has been completed in November 2021, however staged payments in the lead up to the event can be arranged. Temwa will draw up a contract confirming the agreement with the Artistic Coordinator.

Interested?

If you are interested in the Artistic Coordinator role, please email sally@temwa.org with a CV and 1 page cover letter. The closing deadline is 30th April. Interviews will be held the first week of May.

Historical Art Auction Catalogues & Videos

Art for Africa, Bristol 2018

https://issuu.com/temwa9/docs/temwa_afa2018_catalogue

Art for Africa, London 2016

https://issuu.com/temwa9/docs/temwa_art_for_africa

Smile Britannia, Houses of Parliament, London 2013

<https://issuu.com/temwa/docs/smile-britannia-catalogue>

Smile Britannia, Houses of Parliament, London 2013

<https://www.youtube.com/watch?v=cGIByBOa4BE>

Smile Britannia, Houses of Parliament, London 2014

<https://www.youtube.com/watch?v=NpP8pVBF3Qc>